

**PRESENTATIONAL WRITING**  
**SELF-ASSESSMENT CHECKLIST FOR**

\_\_\_\_\_  
**Name**

**LANGUAGE**

\_\_\_\_\_

**INSTRUCTIONS:**

The self-assessment checklists are provided to help language learners evaluate what they can do with in the language that they are studying in each of the three modes of communication: interpretive, interpersonal and presentational. Language learners can also document their language background as well as set their own future goals for language learning.

Use this checklist to record what you think you can do. You may realize that your progression may not be the same in each mode: interpretive, interpersonal and presentational, and that is expected. For example, you may progress more quickly in reading and listening, than in speaking and writing. You will begin to determine your proficiency level in each mode by self-assessing each one separately. In addition you will have to include evidence to support your self-assessment selections.

The italicized statement at the beginning of each proficiency level is the general description from the self-assessment grid. The bold statements are the main can-do statements for that specific proficiency level. Many of the main can-do statements are followed by examples to help you understand more clearly what the expectations are. You do not have to complete each example in order to check the main can-do statement. If you have additional examples that fit the descriptions, you may also add those in the blank can-do statements provided. Once you have the majority of the items checked for a particular level, progress to the next level to see what you can do there and what you may want to set as future goals.

**SELF-ASSESSMENT CHECKLIST FOR \_\_\_\_\_**

**LANGUAGE \_\_\_\_\_**

**Date Completed: \_\_\_\_\_**

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**Novice Low**

<i>I can copy some characters and words.</i>	I can do this easily and well.	This is one of my goals.
<b>Presentational Writing</b>		
<b>I can write my name.</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>I can label some familiar things.</b> <ul style="list-style-type: none"> <li>• I can label items in a poster or picture.</li> <li>• I can label items in a room.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<b>I can copy some characters and words that I see on the wall, in a book, on the board, or on the computer.</b>	<input type="checkbox"/>	<input type="checkbox"/>

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### Novice Mid

<p><i>I can provide some basic information on familiar topics in lists, phrases, and memorized expressions.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can fill out a simple form with some basic personal information.</b></p> <ul style="list-style-type: none"> <li>• I can fill out a form with my name, address, phone number, birth date, and nationality.</li> <li>• I can fill out a form for a library card.</li> <li>• I can complete an online order form.</li> <li>• I can register for something online.</li> <li>• I can fill out a simple schedule.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>
<p><b>I can write about myself using learned phrases and memorized expressions.</b></p> <ul style="list-style-type: none"> <li>• I can list my likes and dislikes.</li> <li>• I can list my family members.</li> <li>• I can list my free-time activities.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Novice Mid (continued)</b></p> <p><i>I can provide some basic information on familiar topics in lists, phrases, and memorized expressions.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
Presentational Writing		
<p><b>I can write lists that help me in my day-to-day life.</b></p> <ul style="list-style-type: none"> <li>• I can write a to-do list.</li> <li>• I can write a shopping list.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write about something I have learned using lists, phrases, and memorized expressions.</b></p> <ul style="list-style-type: none"> <li>• I can list the main cities of a specific country.</li> <li>• I can write the phrases and memorized expressions connected with holiday wishes and celebrations in a specific country.</li> <li>• I can create a list categorizing animals that live in the forest, sea, or desert.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

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**Novice High**

<p><i>I can write descriptions and short messages to request or provide information on familiar topics using phrases and simple sentences.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can describe aspects of my daily life using phrases and simple sentences.</b></p> <ul style="list-style-type: none"> <li>• I can write a description of my family and friends.</li> <li>• I can describe my school.</li> <li>• I can write a description of myself.</li> <li>• I can write describe my work place.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>
<p><b>I can write a description of a familiar experience or event using phrases and simple sentences.</b></p> <ul style="list-style-type: none"> <li>• I can describe what I do during the weekend.</li> <li>• I can describe what happens at a sports event.</li> <li>• I can describe an experiment.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Novice High (continued)</b></p> <p><i>I can write descriptions and short messages to request or provide information on familiar topics using phrases and simple sentences.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<b>Presentational Writing</b>		
<p><b>I can write short notes using phrases and simple sentences.</b></p> <ul style="list-style-type: none"> <li>• I can write a postcard.</li> <li>• I can write a short message.</li> <li>• I can write a short announcement.</li> <li>• I can write a thank-you note.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can request information to obtain things I need or want using phrases and simple sentences.</b></p> <ul style="list-style-type: none"> <li>• I can write a short electronic message asking for information.</li> <li>• I can handwrite a short note asking for information.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write about something I have learned using phrases and simple sentences.</b></p> <ul style="list-style-type: none"> <li>• I can write about cultural information based on pictures or photos.</li> <li>• I can write simple sentences about a historical event I learned in school.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

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### Intermediate Low

<p><i>I can write on familiar topics and experiences using a series of sentences with some details.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p>Presentational Writing</p>		
<p><b>I can describe something I know using a series of sentences with some details.</b></p> <ul style="list-style-type: none"> <li>• I can write a description of another person’s appearance or personality.</li> <li>• I can describe a school or workplace routine.</li> <li>• I can describe a place where I like to spend my time.</li> <li>• I can write about something I have learned.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>
<p><b>I can express my opinion on familiar topics using a series of sentences with some details.</b></p> <ul style="list-style-type: none"> <li>• I can write about school or work and what I like or dislike.</li> <li>• I can write an opinion about something I learned in school or at work.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Intermediate Low (continued)</b></p> <p><i>I can write on familiar topics and experiences using a series of sentences with some details.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can compare things using a series of sentences.</b></p> <ul style="list-style-type: none"> <li>• I can write a letter comparing two places I visited.</li> <li>• I can write a journal entry comparing peoples’ physical description and personalities.</li> <li>• I can write a short comparison of two characters in a short story.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write questions to obtain and clarify information.</b></p> <ul style="list-style-type: none"> <li>• I can ask questions in a letter or email, such as where do you live, what do you like to do, what are you doing during the holiday, and can you recommend a good place to eat.</li> <li>• I can develop a simple questionnaire, such as inquiring about favorite foods or free-time activities.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

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**Intermediate Mid**

<p><i>I can write communications, descriptions, and explanations on familiar topics using connected sentences with many details.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can write personal communications on familiar topics using connected sentences with many details.</b></p> <ul style="list-style-type: none"> <li>• I can write a letter to a friend or family member.</li> <li>• I can write a message or explanation.</li> <li>• I can write a response for a blog or chat room.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>
<p><b>I can state my opinion and give supporting reasons using connected sentences.</b></p> <ul style="list-style-type: none"> <li>• I can write about using cell phones at school.</li> <li>• I can write about the dress code at school or at work.</li> <li>• I can write about the current minimum wage.</li> <li>• I can write about an environmental issue.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Intermediate Mid (continued)</b></p> <p><i>I can write communications, descriptions, and explanations on familiar topics using connected sentences with many details.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
Presentational Writing		
<p><b>I can write a short report on a familiar topic using connected sentences with many details.</b></p> <ul style="list-style-type: none"> <li>• I can describe a current event and explain what happened.</li> <li>• I can write about an academic topic.</li> <li>• I can write about a famous person or cultural landmark.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write a description or explanation of a familiar topic using connected sentences with many details.</b></p> <ul style="list-style-type: none"> <li>• I can tell and retell simple stories in written form.</li> <li>• I can describe a meaningful experience and how I feel about it.</li> <li>• I can write about a job and how I feel about it.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write about personal experiences and give my reaction to them using connected sentences with many details.</b></p> <ul style="list-style-type: none"> <li>• I can narrate or describe a memorable event in a journal or diary.</li> <li>• I can write about something I have learned and how I feel about it on a blog.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

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**Intermediate High**

<p><i>I can write communications, narratives, descriptions, and explanations on familiar topics using connected, detailed paragraphs.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can write personal communications on familiar topics and some new topics using connected, detailed paragraphs.</b></p> <ul style="list-style-type: none"> <li>• I can write a detailed letter to a friend or family member, narrating the latest news in my life.</li> <li>• I can write an explanation or detailed message regarding a particular event.</li> <li>• I can write a story about something that happened to me.</li> <li>• I can write a journal entry.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Intermediate High (continued)</b></p> <p><i>I can write communications, narratives, descriptions, and explanations on familiar topics using connected, detailed paragraphs.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
Presentational Writing		
<p><b>I can state my viewpoint and give supporting reasons using connected, detailed paragraphs.</b></p> <ul style="list-style-type: none"> <li>• I can write a review of a play, movie, book, or concert.</li> <li>• I can give advice on how to deal with a problem.</li> <li>• I can write a letter to the editor about a current world or local community issue.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write a report using connected, detailed paragraphs.</b></p> <ul style="list-style-type: none"> <li>• I can describe an academic report, such as a lab report, a literary analysis, or a geographical comparison.</li> <li>• I can write a job report, such as a project update or an evaluation.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write descriptions or narratives in the present, past, and future, using connected, detailed paragraphs.</b></p> <ul style="list-style-type: none"> <li>• I can write a story.</li> <li>• I can write a job description.</li> <li>• I can summarize a story or an article that I have read.</li> <li>• I can write about a past or current event.</li> <li>• I can write a prediction about something that may happen in the future.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: center;"><b>Intermediate High (continued)</b></p> <p><i>I can write communications, narratives, descriptions, and explanations on familiar topics using connected, detailed paragraphs.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can provide an explanation using connected, detailed paragraphs.</b></p> <ul style="list-style-type: none"> <li>• I can defend a recent decision I made or explain an action I took.</li> <li>• I can explain to someone who was absent what we did recently in class or on the job.</li> <li>• I can explain a series of steps needed to complete a task, such as an experiment.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

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### Advanced Low

<p><i>I can express ideas on a variety of topics in clear, organized texts. I can adjust my writing for some audiences.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p>Presentational Writing</p>		
<p><b>I can write well-organized essays, summaries, and reports on a broad range of topics.</b></p> <ul style="list-style-type: none"> <li>• I can write summaries in connected, detailed paragraphs on topics, such as books or articles I have read, and films I have seen.</li> <li>• I can write factual descriptions about events that happened to my family or friends, such as ruined vacations or car accidents.</li> <li>• I can write essays using combined sentences in connected paragraphs about school or work, such as dress code issues, bullying, and workplace rivalries.</li> <li>• I can write reports on familiar topics, such as historic events, environmental issues, and current events.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Advanced Low (continued)</b></p> <p><i>I can express ideas on a variety of topics in clear, organized texts. I can adjust my writing for some audiences.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<b>Presentational Writing</b>		
<p><b>I can write using different time frames and appropriate mood with good control.</b></p> <ul style="list-style-type: none"> <li>• I can write about future predictions using emotions appropriate to topics, such as economic trends and recycling efforts.</li> <li>• I can write about events at school or work that happened in the past.</li> <li>• I can express my emotions by writing about experiences with family and friends.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can accurately use some idiomatic and culturally authentic expressions in my writing.</b></p> <ul style="list-style-type: none"> <li>• I can write about current hobbies and interests using some idiomatic expressions.</li> <li>• I can write about comparing cultural issues using appropriate authentic expressions.</li> <li>• I can express my personal opinions by writing about events that will affect my future, such as the cost of postsecondary education or healthcare.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: center;"><b>Advanced Low (continued)</b></p> <p><i>I can express ideas on a variety of topics in clear, organized texts. I can adjust my writing for some audiences.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<p style="text-align: center;">Presentational Writing</p>		
<p><b>I can usually write using style, language, and tone appropriate to the audience and purpose of the presentation.</b></p> <ul style="list-style-type: none"> <li>• I can create a presentation on topics, such as school lunches and nutrition issues, using a writing style that reflects the appropriate tone depending on the audience.</li> <li>• I can write a narrative that reflects the purpose of the presentation, such as current issues at school</li> <li>• I can write a report on topics, such as harassment in the workplace.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write about most topics even when I do not know a specific word or phrase.</b></p> <ul style="list-style-type: none"> <li>• I can write a routine social correspondence, such as a letter, invitation, or email, using connected, detailed paragraphs and complex structures.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

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**Advanced Mid**

<p><i>I can write detailed texts on a broad variety of concrete social and professional topics.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can write detailed texts on a broad variety of concrete and professional topics.</b></p> <ul style="list-style-type: none"> <li>• I can express and defend my viewpoints in well-written texts on social and academic topics, such as healthcare and effective use of technology in the classroom.</li> <li>• I can write narratives about professional topics that are relevant to me, such as past experiences in the workplace or present and future job market opportunities.</li> <li>• I can write clear, detailed descriptions of a factual nature, such as cultural events, college experiences, or workplace issues.</li> <li>• I can write straightforward summaries on a range of familiar and some new topics, such as novels, business articles, or documentaries.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Advanced Mid (continued)</b></p> <p><i>I can write detailed texts on a broad variety of concrete social and professional topics.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can write clearly and fluidly, with consistent control of time frames and mood.</b></p> <ul style="list-style-type: none"> <li>• I can relate a dream I had and the real and imagined emotions experienced.</li> <li>• I can write about events of past personal relevance in major time frames, such as the first day of school, or the day I had my first car accident.</li> <li>• I can write about future plans in great detail, such as career choices and travel plans.</li> <li>• I can write about global events, such as the Olympics, sports, and the economy with good organization and cohesiveness.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can incorporate many idiomatic and culturally authentic expressions in my writing with ease.</b></p> <ul style="list-style-type: none"> <li>• I can write for a school/university newspaper reporting about a concert and complaining about the poor acoustics.</li> <li>• I can write a letter to an insurance company capturing the essence of a car accident that I witnessed.</li> <li>• I can easily express my personal viewpoints using expressions appropriate for the target language and culture.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: center;"><b>Advanced Mid (continued)</b></p> <p><i>I can write detailed texts on a broad variety of concrete social and professional topics.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<b>Presentational Writing</b>		
<p><b>I can adapt my writing to a variety of audiences, such as editorial readers, professionals, and the general public.</b></p> <ul style="list-style-type: none"> <li>• I can write a letter to my boss explaining why I missed an important meeting due to a delay at the airport.</li> <li>• I can write a summary of the results of a survey in narrative form.</li> <li>• I can review a movie for a variety of publications adjusting the content as guided by the readership.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can sustain and justify opinions and arguments in writing.</b></p> <ul style="list-style-type: none"> <li>• I can write an editorial supporting the establishment of a sustainability committee on a university campus.</li> <li>• I can write a letter to an airline official delineating the rude and unprofessional behavior of an airline employee.</li> <li>• I can write a letter of recommendation for a student or peer for a scholarship or financial aid to support his/her studies.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

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**Advanced High**

<p><i>I can express myself with fluency and precision on concrete and some abstract topics. I can adapt my writing style according to purpose and audience.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can create well-structured and easily readable reports, summaries, or articles on complex topics.</b></p> <ul style="list-style-type: none"> <li>• I can write clear, structured explanations about some complex topics familiar to me and underline the important issues, such as an editorial to support a political candidate, or the review of a movie.</li> <li>• I can support and elaborate points of view at some length providing both rationale and examples, such as my choice of career or academic studies.</li> <li>• I can access appropriate resources and compose a letter, report, or article on topic relevant to me.</li> <li>• I can adjust my written messages according to my audience, such as business letters, reports, and executive summaries.</li> <li>• I can participate in a face-to-face meeting and record a summary of the discussion that is forwarded to meeting participants.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Advanced High (continued)</b></p> <p><i>I can express myself with fluency and precision on concrete and some abstract topics. I can adapt my writing style according to purpose and audience.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can write about some abstract topics with precision and detail.</b></p> <ul style="list-style-type: none"> <li>• I can write an article about an issue important to me, such as the role of voting in a democracy.</li> <li>• I can synthesize information and arguments from a number of sources to support a report on topics, such as health care, nutrition, or exercise.</li> <li>• I can write an essay articulating my beliefs, such as the importance of family, friendship, or relationships.</li> <li>• I can fill out a hotel survey and describe in detail the inadequate service and lack of cleanliness in the room/hotel.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can incorporate idiomatic and culturally authentic expressions in my writing with ease.</b></p> <ul style="list-style-type: none"> <li>• I can request a letter of recommendation using the appropriate greetings, transitions, and closing for a variety of audiences, such as friends, relatives, teachers, and business associates.</li> <li>• I can write a cover letter for a job application and compose a resume that reflects the appropriate degree of formality as well as language.</li> <li>• I can provide critical feedback on a paper regarding strengths and weaknesses of the paper.</li> <li>• I can inform and complain to a company that the product shipped to me was defective and request compensation for the inconvenience this has caused.</li> <li>• I can write an editorial including the appropriate culturally authentic expressions.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: center;"><b>Advanced High (continued)</b></p> <p><i>I can express myself with fluency and precision on concrete and some abstract topics. I can adapt my writing style according to purpose and audience.</i></p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">I can do this easily and well.</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">This is one of my goals.</p>
<p>Presentational Writing</p>		
<p><b>I can write a narrative about an experience in a clear, fluent style, appropriate to the genre.</b></p> <ul style="list-style-type: none"> <li>• I can write personal texts, such as poems and essays, using language and style appropriate to the genre.</li> <li>• I can compose personal imaginative texts, such as a film or drama script, following established conventions of the genre.</li> <li>• I can write a clear, well-structured report supporting my point of view at some length with supporting reasons and examples as well as appropriate conclusion.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

## SELF-ASSESSMENT CHECKLIST FOR \_\_\_\_\_

LANGUAGE \_\_\_\_\_

Date Completed: \_\_\_\_\_

Use this checklist to record what you think you can do. Many of the main can-do statements are followed by examples to help you understand more clearly what the expectations are. You do not have to complete each example in order to check the main can-do statement. You may also add additional examples in the blanks provided. Each skill should be assessed separately to identify level of proficiency. Once you have the majority of the items checked for a particular level, progress to the next level to see what you can do there and what you may want to set as future goals.

### Superior

<p><i>I can effectively and consistently express myself in a variety of styles for academic and professional audiences and purposes.</i></p>	<p>I can do this easily and well.</p>	<p>This is one of my goals.</p>
<p>Presentational Writing</p>		
<p><b>I can write a well-structured critical review of a paper, project, or cultural event, giving reasons for my opinion.</b></p> <ul style="list-style-type: none"> <li>• I can write clear, fluid and complex text in a style and structure that allows the reader to discern the important points, such as an analysis of Generation X, Y, or Z and the implications for societal norms and behavior.</li> <li>• I can write a review of a historical movie or novel examining the content and its authenticity as regards to historical fact.</li> <li>• I can write persuasive texts that challenge readers to see multiple perspectives of a complex issue, such as global warming.</li> <li>• I can</li> </ul>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>

<p style="text-align: center;"><b>Superior (continued)</b></p> <p><i>I can effectively and consistently express myself in a variety of styles for academic and professional audiences and purposes.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
<p><b>Presentational Writing</b></p>		
<p><b>I can write a report based on research I have carried out, summarize the opinions of others, and analyze detailed information and facts.</b></p> <ul style="list-style-type: none"> <li>• I can write a literature review of an academic topic synthesizing the various perspectives and make conclusions regarding the contributions of this scholarship on the knowledge in the field.</li> <li>• I can read the research reports of others and provide a written analysis of the strength and weaknesses of such research.</li> <li>• I can produce clear, fluid, well-structured writing, such as academic papers, written speeches, and publishable letters, using connectors and cohesive devices.</li> <li>• I can hear a lecture or presentation and write an analytical review of the content.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can incorporate national and regional idiomatic and culturally authentic expressions in my writing.</b></p> <ul style="list-style-type: none"> <li>• I can connect with my audience by incorporating local and regional expressions in my writing, such as describing a particular local custom or cultural event.</li> <li>• I can adjust my written expression to reflect language, details, opinions, and attitudes of the local population.</li> <li>• I can integrate the language and culture of the audience for which I am writing, such as for a newspaper article about a local cultural event, its origins, its traditions and its meaning for the local population.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

<p style="text-align: center;"><b>Superior (continued)</b></p> <p><i>I can effectively and consistently express myself in a variety of styles for academic and professional audiences and purposes.</i></p>	<p style="text-align: center;">I can do this easily and well.</p>	<p style="text-align: center;">This is one of my goals.</p>
Presentational Writing		
<p><b>I can express myself in a consciously ironical, ambiguous, and humorous way.</b></p> <ul style="list-style-type: none"> <li>• I can use language for playful purposes, such as creating newspaper headlines, ad campaigns, and graffiti.</li> <li>• I can write a review of a literary text, a book, or play that entertains the audience while providing a review of this text.</li> <li>• I can use a variety of idiomatic expressions, colloquialisms, and connotative language to connect with my readers.</li> <li>• I can express subtleties of style and meaning in my writing.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I can write fluently about complex topics, emphasizing the important issues in a style appropriate to the reader.</b></p> <ul style="list-style-type: none"> <li>• I can use subtle nuances in taking a stand or point of view in relating feelings and experiences that may be difficult.</li> <li>• I can qualify opinions and statements in various relations, such as degrees of certainty or uncertainty, belief or doubt, or probability.</li> <li>• I can convey finer shades of meaning in writing about an individual or academic topic, or when analyzing a problem.</li> <li>• I can write a lecture for presentation to a variety of audiences.</li> <li>• I can</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>